

MINORITY SUPPLIER DEVELOPMENT
INVESTING IN THE
FUTURE

2016 NMSDC
CONFERENCE+
BUSINESS OPPORTUNITY EXCHANGE

OCT 23 - 26 - CHICAGO, IL



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MBE Presenting Sponsor



Corporate Presenting Sponsor

MetLife

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Ongweoh Corp
Full Circle Solutions

MBE Platinum Sponsor



MBE Co-Chair

Walgreens
AT THE CORNER OF HAPPY & HEALTHY

Corporate Co-Chair

2016 BUSINESS OPPORTUNITY EXCHANGE

This year's Conference, coupled with the Business Opportunity Exchange, is an experience you can't afford to miss. The one-day Business Opportunity Exchange is Monday, October 24. With space for more than 750 booths, this unique national tradeshow attracts national/local NMSDC corporate members and Asian, Black, Hispanic and Native American business enterprises from the U.S. and abroad, all with the same goal—to expand their professional and business contacts.

You must be an NMSDC-certified minority-owned business, national/local corporate member, government agency or resource organization to exhibit. For more information, please contact Nicole Hambric at Nicole.Hambric@NMSDC.org or 212-944-2430, ext. 138.

CORPORATE MEMBERSHIP

Join the hundreds of corporations dedicated to minority supplier development and become an NMSDC national corporate member today. For more information, please contact Maureen Simonette, Director of Development and Member Services, at Maureen.Simonette@NMSDC.org or 212-944-2430, ext. 118.

SPONSORSHIP OPPORTUNITIES

As an NMSDC-certified minority-owned business or national/local corporate member, position your company for greater visibility with a strategic sponsorship at the 2016 NMSDC Conference and Business Opportunity Exchange – the nation's premier supplier diversity event. For more information, please contact Maureen Simonette, Director of Development and Member Services, at Maureen.Simonette@NMSDC.org or 212-944-2430, ext. 118.

ADVERTISING

Promote your company's supplier diversity program or your products, services and solutions with an ad in the official NMSDC Conference Journal. For more information, please contact LaQuita Moore at LaQuita.Moore@NMSDC.org or 212-944-2430, ext. 135.

For more information, visit www.NMSDCConference.com

All Inclusive Conference Registration Fee: A Great Deal!

Full Conference registration fees cover your attendance at educational sessions; all-day access to the Business Opportunity Exchange; daily morning and afternoon beverage breaks; Conference materials and session handouts; breakfast and luncheon on Monday, continental networking breakfast and luncheon Tuesday and Wednesday; receptions on Sunday and Monday evenings, the Awards Banquet and the pre- and post-Awards Banquet receptions on Wednesday evening.

Note: Conference registration fees do not include booth rental fees for the Business Opportunity Exchange.

Membership and Certification Validation

Corporate members are procurement entities paying national and/or local dues. MBEs are suppliers certified as minority-owned by an NMSDC affiliated regional council only. MBEs must be listed in the NMSDC Central database or provide a copy of their NMSDC-issued certificate and their Federal Employer Identification Number on the registration form in order to validate MBE status and take advantage of registration discounts. If your corporate membership or MBE certification is not current or cannot be verified by NMSDC, you will be charged the corporate non-member or non-certified supplier registration rate.

DISCOUNTED REGISTRATION MUST BE POSTMARKED BY SEPTEMBER 2, 2016.

IMPORTANT DATES & DEADLINES	
September 2	Standard registration and booth rates end. Late registration and booth rates apply on September 3, 2016. Last day to request invoices. Deadline for Journal Ads. After September 2, 2016, payments must be made by cashier's check, certified check, money order or credit card.
September 23	Faxed and/or mailed registration must be postmarked by September 23, 2016. Housing blocks close.
September 30	Deadline for registration and/or booth cancellation. (Subject to a \$100 processing fee.) No refunds for cancellations after September 30, 2016 or for no-shows.
October 5	Online Registration closes.

Online Registration

You can register online at www.NMSDCConference.com. You must have a valid email address to register online and receive confirmation. **Online registration must be paid by credit card.** NMSDC accepts American Express, Discover, MasterCard and Visa. Online registration will be available through October 5, 2016 only.

Other Payment Options

Registrants may pay Conference registration fees by check, money order, government purchase order or credit card authorization. Registration fees are **per person**.



Please duplicate and complete a registration form for each person.

There is no discount for group, spouse or guest registration.

Complete a registration form **FOR EACH PERSON**, enclose a check, money order, government purchase order or credit card authorization and mail the registration form(s) and payment to NMSDC no later than September 23, 2016.

Full payment must accompany the registration form. Registration forms will not be processed without full payment.

To save time, complete the registration form and fax with credit card information to NMSDC at (212) 768-0430 or (212) 719-9611. If registration form and credit card authorization are faxed, please **DO NOT MAIL ORIGINAL FORM.**

American Express, Discover, MasterCard and Visa credit cards are accepted for advance, online and on site registration.

Payments after September 2, 2016 and on-site must be by cashier's check, certified check, money order or credit card. Requests for deferred payment will not be honored. Debit cards may be used for on-site registration only.

Faxed and online registration forms without credit card information will not be processed. A valid email address is required for online registration. You can add an additional email address that needs to receive acknowledgment of the registration.

When your registration form is received and processed, you will receive an acknowledgment by email. Your registration bar code will be emailed to you in advance. You will need this bar code to pick up your registration materials.

Do not submit your registration form after September 23, 2016. It will not be processed. You can register online through October 5, and on site beginning Saturday, October 22.

Attendance at this event may be considered a tax deductible "educational expense." Consult your tax advisor for additional information.

NMSDC's Federal Employer Identification Number is 23-7348220.



Invoices

If your registration needs to be invoiced, regular registration fees will be charged. **THERE ARE NO DISCOUNTS FOR REGISTRATIONS THAT ARE INVOICED.** All invoices must be requested by September 2, 2016. Payments of invoiced registration must be paid by September 23, 2016.

Government purchase orders for discounted registration are acceptable if received by September 2, 2016. After September 2, late registration fees apply and must be paid by September 23, 2016.

Full payment must be made for on site registration. There is no invoicing for on-site registration.

On-Site Registration

On-site registration will be held at the McCormick Place Lakeside Center, Level 2 Lobby, as follows:

Saturday, October 22	Noon - 5 p.m.
Sunday, October 23	9 a.m. - 5 p.m.
Monday, October 24	6:30 a.m. - 5 p.m.
Tuesday, October 25	7 a.m. - 3 p.m.
Wednesday, October 26	7 a.m. - 1 p.m.

Registration Center Sponsor



Registration and Barcoded Badge Required to Attend Events

You must wear the appropriate NMSDC-issued barcoded badge to attend the Business Opportunity Exchange, educational sessions, workshops, meal functions and special events. The barcode on your Conference identification badge will give you access to all meal functions and special events for which you have paid. Additional tickets may be purchased separately, based on availability.

Children under 18 are not allowed to attend any NMSDC function, and are not permitted in the exhibit hall at any time.

Persons under the legal drinking age of 21 are not permitted to attend events where alcoholic beverages are served.

Event Tickets - Advance Purchase Suggested

NMSDC recommends meal function and special event tickets be purchased in advance to ensure availability. Tickets may not be available for purchase on-site as capacities may be limited or already sold out.

Pre-paid barcoded tickets will be distributed on-site at the Conference registration area at the McCormick Place Lakeside Center. A ticket claim receipt will be emailed in advance.

Business Opportunity Exchange booth rental fees and complimentary exhibitor passes for booth personnel do not include Conference registration, meal function or special event tickets.

NMSDC reserves the right to limit registration, based on space availability.

Cancellation and Refund Policy

All cancellations requested by September 30, 2016 are subject to a \$100 processing fee.

Requests for cancellations must be made in writing to NMSDC and postmarked by September 30, 2016 for registrants to receive a refund. No refunds will be made for cancellations postmarked after September 30, or for no-shows. For more information, call (212) 944-2430 or visit www.NMSDCConference.com.

Lanyards sponsored by



Conference bags sponsored by



KEEP THESE INSTRUCTIONS FOR FUTURE REFERENCE

To find out more about the NMSDC Conference and Business Opportunity Exchange, go to www.NMSDCConference.com or scan the tag on the right with your smartphone.



REGISTRATION FORM

THREE EASY WAYS TO REGISTER

Online:
Visit NMSDCConference.com
Credit card payments only.



24-hour Fax:
212-768-0430 or 212-719-9611
Credit card payments only.



Mail:
Conference Registrar
NMSDC
P.O. Box 28478
New York, New York 10087-8478



Send information about:

- Exhibiting at the Business Opportunity Exchange
- Advertising in the Conference Journal
- Sponsorship Opportunities

ONE REGISTRATION FORM PER PERSON. PLEASE PHOTOCOPY THIS FORM TO REGISTER ADDITIONAL ATTENDEES. (ONE FORM PER ATTENDEE) CONFERENCE REGISTRATION FEES DO NOT INCLUDE BOOTH RENTAL FEES. BUSINESS OPPORTUNITY EXCHANGE BOOTH RENTAL FEES DO NOT INCLUDE CONFERENCE REGISTRATION, MEAL OR EVENT TICKETS.

Name			
Title			
Company/Organization			
Address			
City	State	Country	Zip
Telephone	Fax	Email	
Email a Copy of Acknowledgement to			
Nickname for Badge		Regional Council Affiliation	
Emergency Contact Name		Emergency Contact Phone	

ALTERNATE MEAL REQUEST

- Vegetarian/Vegan
 Gluten-Free
 Gluten-Free Vegetarian/Vegan

Please check if you require special accommodations to fully participate. Attach a written description of your needs.

SELECT ONE TO BE ELIGIBLE FOR THE DISCOUNT *NMSDC-CERTIFIED MBE YES NO
 IF YES, YOU MUST SUPPLY YOUR FEDERAL EMPLOYER IDENTIFICATION NUMBER TO RECEIVE DISCOUNT FEIN#
 NATIONAL CORPORATE MEMBER LOCAL CORPORATE MEMBER

CONFERENCE REGISTRATION FEES (Fees are per person)	EARLY BIRD FEES by 7/31/16	STANDARD FEES 8/1/16 - 9/2/16	LATE/ON-SITE FEES AFTER 9/2/16	TOTAL COST
NATIONAL CORPORATE MEMBERS (Procurement entities paying national dues)				
Full Registration	\$850	\$950	\$1,100	
One Day-Monday	\$475	\$550	\$625	
Business Opportunity Exchange Passes	\$300	\$350	\$375	
<input type="checkbox"/> Tuesday Registration <input type="checkbox"/> Wednesday Registration	\$300	\$350	\$400	
NMSDC-CERTIFIED MINORITY OWNED BUSINESSES (Must provide copy of NMSDC certificate) GOVERNMENT AGENCIES/RESOURCE ORGANIZATIONS/NMSDC REGIONAL COUNCILS				
Full Registration	\$750	\$850	\$1,100	
One Day-Monday	\$475	\$550	\$625	
Business Opportunity Exchange Passes	\$300	\$350	\$375	
<input type="checkbox"/> Tuesday Registration <input type="checkbox"/> Wednesday Registration	\$300	\$350	\$400	
LOCAL CORPORATE MEMBERS (Procurement entities paying local dues)				
Full Registration	\$1,175	\$1,300	\$1,500	
One Day-Monday	\$625	\$700	\$775	
Business Opportunity Exchange Passes	\$425	\$500	\$525	
<input type="checkbox"/> Tuesday Registration <input type="checkbox"/> Wednesday Registration	\$300	\$350	\$400	
NON-MEMBER COMPANIES/NON-CERTIFIED MBES				
Full Registration	\$1,500	\$1,700	\$1,900	
One Day-Monday	\$800	\$900	\$1,000	
Business Opportunity Exchange Passes	\$550	\$650	\$675	
<input type="checkbox"/> Tuesday Registration <input type="checkbox"/> Wednesday Registration	\$300	\$350	\$400	
ADDITIONAL TICKETS (Subject to space availability; one ticket for each function is included in full conference registration fee)				
Sunday Night Reception		\$150		
Monday Breakfast		\$60		
Monday Luncheon		\$90		
Monday Night Reception		\$150		
Tuesday Networking Continental Breakfast		\$40		
Tuesday Luncheon		\$90		
Wednesday Networking Continental Breakfast		\$40		
Wednesday Luncheon		\$90		
Awards Banquet and Pre- and Post-Banquet Receptions		\$250		
TOTAL				

When your registration form is processed, you will receive an acknowledgment. Name badges will be mailed in advance. Pick up tickets on site. For more information, call 212-944-2430.

FOR NMSDC USE ONLY
ID Code
Date
Processed by
Badge Info

***FULL PAYMENT MUST ACCOMPANY REGISTRATION FORM.**
 Pay by certified check, money order or credit card. Make checks payable to the National Minority Supplier Development Council.
 Discounted fees do not apply to invoiced registration.
 No invoicing after September 2, 2016.

Payment Method: Check Money Order American Express Discover MasterCard Visa

Credit Card Number	Exp
Name of Cardholder	
Signature	

After September 2, payments received by mail and on-site must be made by certified check, money order or credit card. Do not submit registration form after September 23, 2016. It will not be processed. You can register online through October 5 or on-site. Requests for cancellations must be made in writing to NMSDC and postmarked by September 23 for registrants to receive a refund. **ALL CANCELLATIONS ARE SUBJECT TO A \$100 PROCESSING FEE.** No refunds will be made for cancellations postmarked later than September 23, 2016, or for no-shows. Please return this completed form and amount due to: Conference Registrar, National Minority Supplier Development Council, P.O. Box 28478, New York, New York 10087-8478.



NMSDC

National Minority Supplier
Development Council

1359 Broadway
Suite 1000
New York, NY 10018
Telephone: 212-944-2430
Fax: 212-719-9611
www.NMSDC.org

2016 NMSDC CONFERENCE + BUSINESS OPPORTUNITY EXCHANGE

THE NATION'S PREMIER FORUM ON MINORITY SUPPLIER DEVELOPMENT

- BUSINESS OPPORTUNITY EXCHANGE
 - National Exposition
 - More than 750 booths
 - Key Buyers
 - Networking with hundreds of prospects in one setting
- MATCHMAKERS (By Invitation Only)
- AWARDS BANQUET
- NETWORKING RECEPTIONS
- PLENARY SESSIONS AND WORKSHOPS WITH:
 - Corporate CPOs
 - Procurement Executives
 - Minority Suppliers
 - Government Decision-Makers and many other National Experts on Minority Supplier Development
- POWER LEARNING SESSIONS
- CONDUCT A YEAR'S WORTH OF BUSINESS IN JUST FOUR DAYS!

To find out more about the 2016 NMSDC Conference and Business Opportunity Exchange, go to www.NMSDCConference.com or scan this tag with your smartphone.

