



National Minority Supplier Development Council, Inc.®

**2018 NMSDC ANNUAL CONFERENCE AND BUSINESS OPPORTUNITY EXCHANGE**  
Austin Convention Center – Exhibit Hall 5 (Austin, TX)  
October 14 – 17, 2018

**AUTHORIZATION FORM**  
**REGISTRATION REPLACEMENT**

**NOT APPLICABLE TO EXHIBITOR BOOTH PERSONNEL**

If you are unable to attend the NMSDC Annual Conference, and are sending another company representative in your place, please complete and sign off on all information below. Your replacement must bring proper photo *and* company identification (*official government issued photo ID is a must*) along with this form completed and signed by you.

Please let your replacement know exactly what your registration includes (meal functions and events). Additional tickets for conference events and meal functions may be purchased at the applicable on-site registration rates. There will not be reimbursements for functions they are unable to attend. **ALL ON-SITE REGISTRANT REPLACEMENTS WILL BE SUBJECT TO A \$150.00 PROCESSING FEE.**

**\*\*ONLY COMPLETE THIS FORM IF YOU ARE SENDING A REPLACEMENT\*\***

Name of Company: \_\_\_\_\_

I, \_\_\_\_\_ Authorize,  
(Name of Registrant)  
\_\_\_\_\_ to be my replacement for the annual conference.

*\*Designated Replacement Registrant*

**\*CONTACT INFORMATION FOR REPLACEMENT ONLY!**

Telephone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
*Designated Replacement Registrant*

Email: \_\_\_\_\_  
*Designated Replacement Registrant*

\_\_\_\_\_  
*Original Registrant Signature*

*Lost name badges will only be replaced at the applicable on-site registration fee.*

**In order to avoid a \$150.00 on-site processing fee, please complete this form and send via email by Thursday, October 4<sup>th</sup> (by 12p.m. EST) to:**

National Minority Supplier Development Council  
Attn: Jeanette Cortes  
[jeanette.cortes@nmsdc.org](mailto:jeanette.cortes@nmsdc.org)

*Please do not submit any Registration Replacement Forms after October 4<sup>th</sup>. Forms can be brought On-Site to the “Registrant Replacement/Registration Changes” Booth.*